



MEMORANDUM CIRCULAR NO. 18-12

To : **All Concerned**

From : **The Director General**
Civil Aviation Authority of the Philippines

Subject : **Importation Requirements for Aircraft
and Aeronautical Products**

Date : **July 09, 2012**

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Chief, Central Records
and Archives Division

SECTION 1 - INTRODUCTION

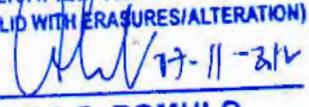
- 1.1** CAR Part 5.4.1.8 (c) provide the requirement for Type Certificate Validation for First of its Kind Class I aeronautical products prior to entry in the Philippine Aircraft Registry for eligibility for importation and issuance of a Philippine CoA.
- 1.2** The following requirements apply to the importation of new and used aircraft into the Philippines. Aircraft of foreign registration already operator in the Philippines, which are to be transferred to the Philippine Civil Aircraft Registry are to be treated as imported in the Philippines.

SECTION 2 - SPECIAL REQUIREMENTS

The following are the special administrative requirements for imported aircraft or product, for eligibility for the issuance of Philippine Certificate of Airworthiness.

2.1 All Aircraft

- 2.1.1** An imported aircraft will require the submission, either a recent Export Certificate of Airworthiness, or a current Certificate of Airworthiness issued by the State of Registry at the time of application for a Philippine CoA.
- 2.1.2** Compliance with all applicable Mandatory Continuing Airworthiness Information (MCAI) including the State of Design Airworthiness Directives (ADs) must be demonstrated prior to importation to the Philippines. An Export Certificate of Airworthiness must be accompanied by a document identifying those MCAI/ADs with which compliance has been demonstrated. A logbook is one document acceptable for this purpose. In the case of an AD which contains a repetitive compliance requirement the document must identify the occasion when compliance is next required.


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- 2.1.3** If a recent Export Certificate of Airworthiness or a CoA is not available, it is possible to obtain a Philippines Certificate of Airworthiness by satisfying the CAAP that the aircraft conforms to the type design and is in a condition for safe operation.
- 2.1.4** Aircraft to be entered in the Philippine Aircraft Registry must comply with Environmental Standards prescribed in Philippine CAR 5 Implementing Standards 5.4.3.1 or equivalent ICAO Annex 16, Environmental Protection. Aircraft with major modification/s embodied must be confirmed by its manufacturer that environmental requirements as stated in the Noise Certificate or Aircraft Flight Manual are still complied with prior to it being imported into the Philippines.
- 2.1.5** Supplemental Type Certificates (STCs) approved by the State of Design to be installed on an aircraft not under or will not be under an Air Operating Certificate are automatically acceptable in Philippines. Installed STCs must be listed on the Export Certificate of Airworthiness, and any required Flight Manual Supplement must be in the flight manual.
- 2.1.6** Aircraft for importation into the Philippines must meet the requirements for instruments and equipment as detailed in CAR Part 7.

2.2 Aircraft, First of a Particular Type or Model.

A Philippine Certificate of Airworthiness for the first aircraft of a type or model being imported into the Philippines will not be issued until a Philippine Validated Type Certificate has been issued for that type and model. Inquiries about, and applications for, Type Certificate Validation should be directed to the Engineering and Aircraft Registration Division, Airworthiness Department, Flight Standards Inspectorate Service, Civil Aviation Authority Philippines at facsimile 63 851-5319. A Philippine Validated Type Certificate will be issued after essential certification processes, manuals and service documents have been conducted and received by the CAAP.

2.3 Engines and Propellers.

- 2.3.1** Aircraft Engine and Propeller which are First of Type or Model to be installed on a Philippine registered aircraft may be validated subject to evaluation by the CAAP as prescribed in CAR Part 5.4.1.8 (c) for Class I Aeronautical Products. Inquiries for applications for Aircraft Engine/Propeller Type Certificate Validation shall follow the procedure for the application for Aircraft Type Certificate Validation.
- 2.3.2** An engine module or propeller to be exported to the Philippines shall require an Airworthiness Approval Tag or Export Certificate of Airworthiness for export to Philippines.

- 2.3.3 Any modification embodied on Engines or propellers imported to the Philippines shall be provided with a statement written by the person or organization issuing the Airworthiness Approval Tag or Export Certificate of Airworthiness as evidence of the modification status. This statement may be written in the logbook or in a separate document.
- 2.3.4 Aircraft engines, auxiliary power units, and propellers imported to Philippines as spares, rather than as parts of a particular aircraft, must comply with the type design, be new or newly overhauled as defined in and have a valid logbook.
- 2.3.5 An Export Certificate of Airworthiness or Airworthiness Approval Tag will be accepted as evidence that an engine, auxiliary power unit or propeller conforms to the type design and is either new or newly overhauled.

2.4 Appliances and Components.

- 2.4.1 Class II and Class III products must comply with the certification standards for products and parts of the recognized CAAs for eligibility for installation on type certificated aircraft registered in Philippines.
- 2.4.2 Products to be imported to Philippines, that have incorporated modifications or manufacturer's service documents must provide information about the modification status of the product. A statement written by the person issuing the Airworthiness Approval Tag or alternative document will be accepted as evidence of the modification status of the products.
- 2.4.3 Items classified as Class II and Class III products, imported to Philippines as spares rather than as parts of a particular aircraft must conform to the type design and be new or newly overhauled.
- 2.4.4 An Airworthiness Approval Tag will be accepted as evidence that the product conforms with the type design and is either new or newly overhauled.

SECTION 3 - DOCUMENTATION

- 3.1 The following documents are required before the issuance of Certificate of Registration:
- 3.1.1 The registration of aircraft shall be in accordance with CAAP Airworthiness Inspectors Manual.
- 3.1.2 De-registration Certificate from the country of previous registration.
- 3.2 The following documents shall be provided to the Airworthiness Department before Certificate of Airworthiness can be issued:

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- 3.2.1** The existing Certificate of Airworthiness and/or Export Certificate of Airworthiness.
- 3.2.2** A copy of the Flight Manual issued for that type of aircraft.
- 3.2.3** A set of Maintenance, Overhaul, Repair and Operation Manuals with respect to the aircraft, engines, propellers and installed Avionics equipment, along with a written confirmation from the manufacturers thereof amendments, revisions, on new issue will be supplied to the Authority as soon as they are issued.
- 3.2.4** A complete set of Service Bulletins, Service Instructions, Service Letters, embodying modifications and any technical data of similar nature with respect to the aircraft, engines, propellers and/or installed equipment and a written confirmation from the relevant manufacturer's amendment, revisions and new issues will be supplied to CAAP as soon as they are issued.
- 3.2.5** Weight and Balance report and equipment list for the particular aircraft.
- 3.2.6** For newly manufactured aircraft, the manufacturer's flight test report for that particular aircraft.
- 3.2.7** The airframe, engine and propeller log books, if such are in existence, for evaluation.
- 3.2.8** A statement of the modification status and Airworthiness Directives embodiment pertaining to the airframe, engines, propellers and installed Avionics equipment.
- 3.2.9** A Copy of the Master Minimum equipment List (MMEL) as issued by country of manufacturer of aircraft.
- 3.2.10** Such other technical records as may be required by the Airworthiness Department.
- 3.3** The documents and information required by the Airworthiness Department are to be provided at no charge of any nature to the CAAP. In case aircraft of the same type are already registered in the Philippines, the Airworthiness Department may at its discretion waive the requirement as it may deem fits any of the above documents.
- 3.4** Prior to the issuance of a Philippine Certificate of Airworthiness, the applicant/operator/importer may be required to submit the aircraft, for inspection, by CAAP Airworthiness Inspectors and to carry out any work called for. To avoid possible prolonged grounding of aircraft, it is necessary that said inspection be carried out at the manufacturer's or operator's facility where the aircraft is purchased, unless otherwise directed by the Airworthiness Department. For this purpose, the applicant/operator/importer will bear all the cost in connection with the travel of the CAAP Inspectors.

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abroad. In case of importation of first of its kind aircraft, training of two (2) CAAP inspectors may be required at the cost of the operator.

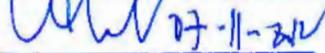
3.5 Purchase, lease and acquisition of First of its Kind aircraft for purposes of this regulation, these aircraft includes:

- a.) Airbus A380
- b.) Boeing B787
- c.) etc..

3.5.1 Prior to purchase, lease, acquisition, the operator shall inform Civil Aviation Authority of the Philippines (CAAP) at least three (3) months for arrangement of the following:

1. For first of its kind aeronautical product, the assurance of the Type Certificate Holder (Aircraft Manufacturer) to support the required Type Certificate Validation
2. Training of CAAP Inspectors
 - a.) Airworthiness
 - b.) Operations
3. Cost of the training

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SECTION 4 – EFFECTIVITY

This memorandum shall take effect immediately after publication in a newspaper of general circulation and a copy filed with the U.P. Law Center-Office of the National Administrative Register.

For your guidance and compliance.


LT GEN WILLIAM K HOTCHKISS AFP (Ret)
Director General